



Questions asked on the Fire Record Maintenance Form

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Fields marked with a * are compulsory

Questions asked on the Fire Record Maintenance Form

1. Change in Rank

New substantive Rank

- Firefighter Trainee
- Firefighter Development
- Firefighter Competent
- Crew Manager Development
- Crew Manager Competent
- Watch Manager Development
- Watch Manager Competent A
- Watch Manager Competent B
- Group Manager Development
- Group Manager Competent A
- Group Manager Competent B
- Station Manager Development
- Station Manager Competent A
- Station Manager Competent B
- Area Manager Development
- Area Manager Competent A
- Area Manager Competent B
- Assistant Chief Fire Officer
- Deputy Chief Fire Officer
- Chief Fire Officer

Date of change (dd/mm/yyyy)

2. Change in hours?

Is this change in hours?

No

Yes

Their hours before this change were

Out of

From

Do the hours displayed above agree with your records? * No Yes

The member has changed their hours of employment as follows:

Date of change * (dd/mm/yyyy)

Hours worked *

Full time equivalent *

Add another entry? No Yes

Additional information

3. 2015 Scheme

- Date member moved to the 2015 scheme (dd/mm/yyyy)

4. Leave of absence

Is this a leave of absence?

No

Yes

The member has had a period of absence as follows:

Period paid from (dd/mm/yyyy)

Period paid to (dd/mm/yyyy)

Period unpaid from (dd/mm/yyyy)

Period unpaid to (dd/mm/yyyy)

Was the absence because of maternity leave, adoption leave or strike?

No

Yes

Additional information

5. Career Break

Is this a Career Break?

No

Yes

Date Commenced (dd/mm/yyyy)

Date returned to work (dd/mm/yyyy)

Additional information

6. Change of name

- Is this a change of name? No Yes
- New name *
- Old name *
- New title if they have a new one Dr Miss Mr Mrs Ms
-
-
- Additional information
-

7. Purchase of 60ths contact

Is this a cessation of Purchase of 60ths Contract?

No

Yes

Completion of this section means that the Fire Authority have agreed that the above named can cease making additional contributions.

Date additional contributions paid to:(dd/mm/yyyy)

Additional information

8. Working beyond normal retirement

- Is this a notification that an officer is continuing in employment past Normal Pension Date (age 55)?
 - No
 - Yes
 - The officer is continuing in employment past Normal Pension Date (age 55) and is now expected to retire on:(dd/mm/yyyy)
-
- Additional information

Submit/Cancel